

KAVYA ARUN

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SKILLS

Languages: C/C++, JavaScript, SQL, JQL, HTML/CSS, MATLAB, Python, Pandas, React, NodeJS

Tools: JIRA, Confluence, SharePoint, Azure DevOps, SolidWorks, Git, Firebase, VS Code

Project Management: Kanban Boards, Gantt Charts, Root Cause Analysis, Prototyping, Wireframes, User Stories, Roadmaps, Prioritization, OKR & KPI Implementation

WORK EXPERIENCE

TECHNICAL PROGRAM MANAGER INTERN • TESLA • AUSTIN, TX JAN 2023 - PRESENT

- Managing resources, timelines, and budgets for **Material Flow & Factory Design**
- Supporting layout and system design process including **AutoCAD** layouts and simulations
- Coordinating **RFQ, PO, and lead times** along with the operations teams to keep **MHE** on track
- Creating and maintaining project management systems using **JIRA, Sharepoint, and Azure** to maintain clear priority as well as status

PRODUCT MANAGER INTERN • TRIBALSCALE • TORONTO, ON MAY 2022 - AUG 2022

- Led 2 cross-functional teams and meetings including standups, IPMs, Retros, and Story Acceptance
- Owned 4 features for the KATALYST iOS App, and wrote **50+ user stories** while prioritizing features and defined requirements for engineering and design teams which are being used by 2000+ users
- Improved **UX measures** by **25%** and **user retention** by **60%** on the TS Website through a HubSpot migration, and intensive competitive analysis of 6 companies alongside the marketing team
- Developed **20+ KPIs and OKRs** increasing the team's productivity by **52%** in 4 months

SYSTEMS ENGINEER INTERN • DELOITTE • TORONTO, ON SEP 2021 - DEC 2021

- Worked on a highly confidential client project in the **Middleware Integration Design team**, creating **technical API requirements** and developing **PlantUML sequence diagrams** for various data layers
- Created user stories, API specs, and integrations to develop a customer-facing digital application
- Streamlined financial processes to increase efficiency by **65%** using **Pandas** and **NumPy** scripts
- Developed financial models for **margin improvement analysis** using multi-million dollar portfolios

SOFTWARE DEVELOPER INTERN • RBC • TORONTO, ON JAN 2021 - APR 2021

- Utilized **Angular, TypeScript, NodeJS, and HTML/SCSS**, to update and create the online banking page, while implementing **Jasmine and Jest tests**, for a secure and seamless banking experience
 - Developed the Manage Authorized Users and Pay with Points features on RBC's online banking page
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EDUCATION

BASC. SYSTEMS DESIGN ENGINEERING • UNIVERSITY OF WATERLOO 2020-2025

- **86% cGPA** - Dean's Honour List 1A & Elected Systems Design Academic Class Representative
- Relevant Courses: Data Structures & Algorithms, Engineering Prototyping, Engineering Economics